

# MONTHLY WEBSITE MAINTENANCE

## *checklist*

- BACKUP YOUR WEBSITE
- UPDATE THEME AND PLUGINS
- REMOVE ANY UNUSED IMAGES
- REMOVE UNUSED PAGES AND POSTS
- CHECK FOR BROKEN LINKS
- TEST CONTACT FORMS
- DELETE ANY SPAM COMMENTS
- CHECK YOUR WEBSITE SPEED
- FINE TUNE YOUR SEO
- OPTIMIZE YOUR IMAGES

NOTES